



2 April 2020

Dear Parents/Guardians and Students

TIGHTER MEASURES TO MINIMISE SPREAD OF COVID-19

We would like to clarify that SSTC is registered with the Committee for Private Education (CPE) as a Private Education Institution (PEI). The recent advisory on tuition centres and enrichment centres does not apply to SSTC or other PEIs who are under the purview of CPE.

In line with the stricter measures implemented by the Multi-Ministry Taskforce to quickly and significantly reduce the risks of seeding of new local clusters, SSTC has already implemented remote learning with effect from Monday 30 March 2020 and planned to end on Thursday 30 April 2020. All students were familiarised with the necessary arrangements and issued with a Code of Conduct to ensure the remote learning can be managed effectively on a daily basis.

While stricter measures island-wide have already been imposed to limit gatherings of not more than 10 persons with a physical distancing of at least 1 meter in most settings where interactions are non-transient, we strongly advise that students stay at home and minimise leaving their homes except to attend to urgent matters outside school hours.

As for the workplace in SSTC, we have put in place Business Continuity Plan (BCP) measures of reducing close physical interactions among staff. Teleconferencing is used in place of physical meetings whenever possible. Processes and systems are in place to enable staff, including teachers, to perform their work by telecommuting from home. All departments are contactable.

With regards to social responsibility, we would like to remind all students that they should observe the safe distancing measures, fully comply with the Quarantine Order (QO) and Stay-Home Notice (SHN) issued by authorities. There should be no overseas travel by students, unless there is an emergency or for compassionate reasons. Should such travel be required, students must notify the school prior to their departure. Those who are unwell, even with mild flu-like symptoms, should see a doctor and stay at home to prevent spreading illness to others.

We ask for your understanding and cooperation amidst these challenging times to safeguard the interest of Singapore's public health and the health of other students.

Should you have any questions, please feel free to contact us at +65 6235 5685. Thank you for your co-operation and understanding.

Regards

A handwritten signature in black ink, appearing to read 'Wayne Ho', is written over the printed name.

Wayne Ho
Executive Director, Operations