

29 January 2020

Dear Parents/Guardians,

### **PRECAUTIONARY MEASURES AGAINST THE WUHAN CORONAVIRUS**

We would like to inform you that in view of the Wuhan Coronavirus situation in China, the Singapore Government has put in place precautionary measures to handle this situation.

SSTC will implement the precautionary measures as guided by the Singapore Government to ensure that our institute remains a safe and healthy learning environment.

#### **Please note the following:**

1. At the national level, effective from 29 January 2020 at 12.00 pm, all new visitors with recent Hubei travel history within the last 14 days from the date of arrival or those with PRC passport issued in Hubei, China will not be allowed entry into/transit through Singapore.
2. If your child has travelled to and returned from China on 14 January 2020 or later, your child will be placed on a **Leave of Absence (LOA)** from classes for 14 days starting from the day after their arrival date.
  - a. **On arrival**, we would like these students to **contact the school** and send evidence of their arrival (i.e.- boarding pass and/or passport page showing arrival date in Singapore) so that we can determine their date of return to school.
  - b. Students on an LOA will be supported by home-based learning assigned by the teacher. They are advised to remain at home and be contactable at all times, minimise time spent in public places and minimise direct contact with other people. They should also monitor their health and temperature regularly.
3. Do ensure your child/ward practices good personal hygiene and social responsibility. We will also provide further information on personal hygiene.
4. Common areas in the school are disinfected on a regular basis and will continue to be disinfected until the situation stabilises.
5. Kindly ensure that your child/ward brings an Oral Digital Thermometer and a surgical mask to school from Monday, 3 February 2020 onwards as all students will take their temperature on an hourly basis.
6. Before coming to school, please ensure that your child/ward does not have the following symptoms in the last 24 hours:
  - a. Fever
  - b. A bad cold (very runny nose, bad cough, to the extent that it disrupts sleep)
  - c. A very sore throat (very painful throat, to the extent that your child is unwilling to speak or eat)
  - d. Vomiting
  - e. Diarrhea

- f. Please monitor your child's health. Should your child/ward be too ill to come to school, please seek medical assistance. Then, inform us of their absence and ensure that he/she recovers fully before he/she returns to school.
  - g. If a student is at least 16 years old and is found to be unwell in school, we will request the student to seek medical attention immediately and we will inform the respective guardian/parent accordingly. If a student is younger than 16 years old, we will contact the guardian/parent to seek their assistance to take the student to a medical doctor.
7. All visitors who require to pass through the gantry at SSTC Institute, will have to complete an official sheet with their contact information. This will be located at the front desk.
  8. Our teachers have been informed to be more vigilant and to pay attention to students who show signs of illness especially during this period.
  9. All staff and teachers at SSTC Institute will also be placed on Leave of Absence (LOA) for a period of 14 days should they have been in China in the last 14 days before returning to Singapore.

Do note that all classes will carry on as scheduled. We will keep you updated should there be any changes. We will continue to follow the guidelines and circulars released by the Singapore Government on this matter.

We would like to take this opportunity to thank you for your continued support and trust. Should you have any questions, please feel free to contact us at +65 6235 5685.

Thank you for your cooperation and understanding.

Regards



Wayne Ho  
Executive Director, Operations